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### 1. Position

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Swim Captain – V070419

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### 2. Position Purpose

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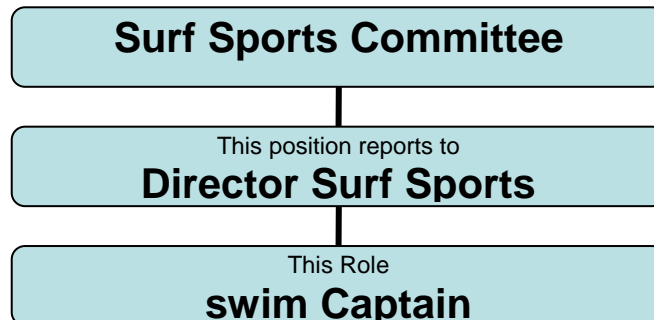
Responsible for management of the Club's water competitors and equipment

**Please Note:** Where this document refers to Water Events and/or Water Competitors, this encompasses swimming, R&R, Lifesaving and Pool events. Unless in the case of the appointment of separate Captains for R&R, Lifesaving and Pool events.

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### 3. Key Relationships

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### 4. Approved at Board meeting 7/4/2019

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### 5. Mandatory Requirement

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Be in possession of a current State Government Assessment Notice in the form of a Working with Children Check Card (which details name, date of birth, notice number and expiry date) issued under the ***Working with Children (Criminal Record Checking) Act 2004***.



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### 6. Major Responsibilities

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- Encourage Club Members to train and compete in water events
- Responsible for the care and maintenance of the Club's water competition gear
- Foster and encourage members of swimming clubs to join the Club
- Maintain records of competitors performance
- Submit entries to the Competition Officer for interclub surf sports events
- Allocate storage area and equipment for training and competition
- Liaise with Social Officer for social/fundraising events
- Liaise with Water Coach/s to monitor competitors' performances and team selections
- If coaching, refer to Club Surf Sports Coach Job Description for specifics
- Liaise with appropriate personnel on training programs and talent identification
- Annually develop and submit for approval, a budget for the purchase or update of any equipment or programs that will aid the Club's progress in water events
- Ensure that all gear & equipment relevant to the water arena is available at all events
- Comply with the Club's constitution and policies
- Appoint additional support in the form of a Water Committee where required

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### 7. Primary Accountability

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Members compete for the Club in water events	Water budget developed and submitted for approval in a timely manner
Water competitors encouraged to maintain proficiency and meet patrol hours requirement	Meetings attended and reports submitted as and when required
Water related gear & equipment maintained, allocated and available at all times when required	Club policies and directions of the Board complied with

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### 8. Required Competencies

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- Ability to organise and delegate tasks
  - Understanding of budget compliance
  - Holder of SLSA BM desired
  - Communicate effectively and possess good interpersonal skills
  - Maintain confidentiality on relevant matters
  - Understanding of the Club's Constitution and Policies
  - Competent in or understanding of ocean and pool (if relevant) swimming related surf sports events
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