

Scarboro Surf Life Saving Club

Job Description – Pool Captain



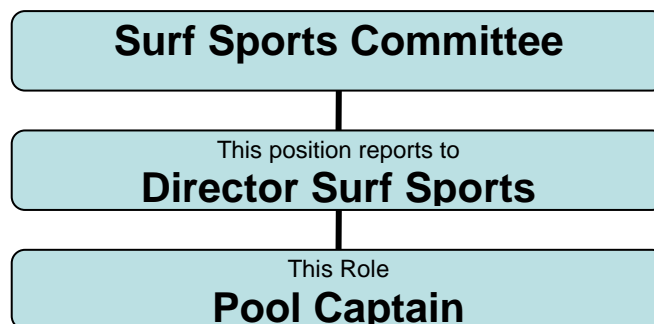
1. Position

Pool Captain – V070419

2. Position Purpose

Responsible for management of the Club's swim pool competitors and equipment.

3. Key Relationships



4. Approved at Board meeting 7/4/2019

5. Mandatory Requirement

Be in possession of a current State Government Assessment Notice in the form of a Working with Children Check Card (which details name, date of birth, notice number and expiry date) issued under the ***Working with Children (Criminal Record Checking) Act 2004***.



6. Major Responsibilities

- Encourage Club Members to train and compete in swim pool events
- Responsible for care and maintenance of the Club's pool competition equipment
- Maintain records of competitors performance
- Submit entries to the Competition Officer for interclub surf sports events
- Liaise with Social Officer for social/fundraising events
- Liaise with Coach/s to monitor competitors' performances and team selections
- If coaching, refer to Club Surf Sports Coach Job Description for specifics
- Liaise with appropriate personnel on training programs and talent identification
- Annually develop and submit for approval, a budget for the purchase or update of any equipment or programs that will aid the Club's progress in Lifesaving events
- Liaise with other officers as relevant to ensure that all gear & equipment relevant to the Pool arena is available at all events
- Comply with the Club's constitution and policies
- Appoint additional support in the form of a Pool Committee where required

7. Primary Accountability

Members compete for the Club in swim pool events	Pool budget developed and submitted for approval in a timely manner
Pool competitors encouraged to maintain proficiency and meet patrol hours requirement	Meetings attended and reports submitted as and when required
Swim pool related gear & equipment maintained, allocated and available at all times when required	Club policies and directions of the Board complied with

8. Required Competencies

- Ability to organise and delegate tasks
 - Understanding of budget compliance
 - Holder of SLSA BM desired
 - Communicate effectively and possess good interpersonal skills
 - Maintain confidentiality on relevant matters
 - Understanding of the Club's Constitution and Policies
 - Competent in or understanding of Swim Pool events
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