

# Scarboro Surf Life Saving Club

## Job Description – Patrol Captain



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### 1. Position

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Patrol Captain – V070419

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### 2. Position Purpose

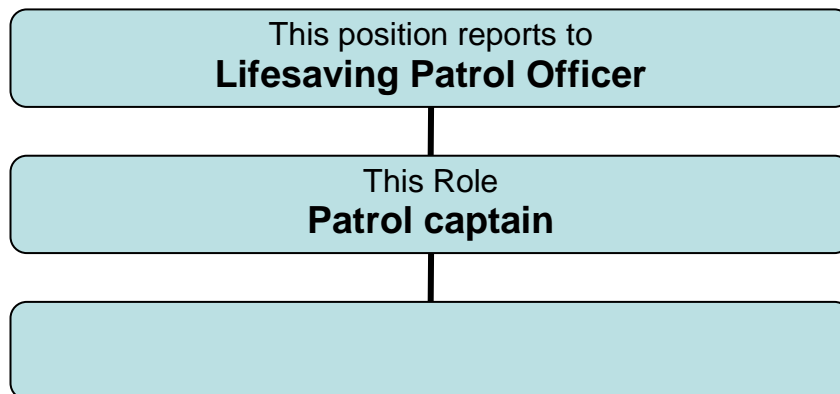
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Responsible for management and operation of their patrol and associated activities in accordance with the Club's lifesaving policies

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### 3. Key Relationships

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### 4. Approved at Board meeting 7/4/2019

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### 5. Mandatory Requirement

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Be in possession of a current State Government Assessment Notice in the form of a Working with Children Check Card (which details name, date of birth, notice number and expiry date) issued under the ***Working with Children (Criminal Record Checking) Act 2004***.



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### 6. Major Responsibilities

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- Oversee the management of their allocated patrol and its lifesaving activities within the Club's patrol boundaries in accordance with the Club's lifesaving policies & directives to ensure the safety of the beach going public is maintained as an absolute priority
- Arrive for rostered patrol in sufficient time to receive and check in patrol members
- Run a pre and post patrol briefing to ensure all allocated patrol members are aware of their patrol obligations, are correctly attired and conduct themselves on patrol in accordance with the Club and SLSWA Lifesaving policies and directives
- Ensure that all patrol associated equipment and facilities are correctly maintained and used in accordance with Club procedures and manufacturers guidelines during their rostered patrol hours; and, correctly stored, or handed over to the next rostered patrol, at the end of their patrol, reporting any damage in the patrol log
- Maintain an understanding of the SLSWA policies as applied to lifesaving patrols
- Maintain an understanding of City of Stirling policies and relationships with lifeguards as applied to lifesaving patrols
- Liaise with the Radio Officer, First Aid officer and IRB Officer on the training of members to ensure that equipment is used correctly
- Ensure that patrol record logs are correctly entered on the completion of their rostered patrol
- Comply with the Club's constitution and policies

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### 7. Primary Accountability

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Patrol is conducted in accordance with all relevant policies and directives and patrol members aware of their duties

Patrol gear is correctly maintained and used during the rostered patrol

Owes a duty of care to patrol members whilst on duty

Meetings attended and reports submitted as and when required

Patrol records are entered correctly

Club policies and directions of the Board complied with

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### 8. Required Competencies

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- Ability to organise and delegate tasks
  - Communicate effectively and possess good interpersonal skills
  - Holder of a current WA drivers licence
  - Maintain confidentiality on relevant matters
  - Demonstrated leadership abilities
  - Current proficient holder of SLSWA Silver Medallion in Basic Beach Management and others SLSA Awards as deemed appropriate by Club policies
  - Understanding of the Club's constitution and policies
  - Understanding of SLSA/WA & City of Stirling policies as applied to lifesaving patrols
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