

Scarboro Surf Life Saving Club

2022 Annual General Meeting

Notice of Annual General Meeting, Nominations for Directors, Standing Committees and Notices of Motion

Notice is hereby given of the Annual General Meeting of the Scarboro Surf Life Saving Club to be held at the Club function room, 163 The Esplanade, Scarborough on **Friday 1 July 2022 commencing at 6:00pm**.

Nominations are now called for the four (4) vacant Director positions.

- Director Finance. Currently held by Matthew Watson, who has indicated he will be seeking re-election.
- Director Business Development. Currently held by Marnie Glasson, who has indicated she will be seeking re-election.
- Director Surf Sports. Currently held by Tanya Channell, who was appointed by the Board as a casual vacancy, endorsed by members at the 2021 Annual General Meeting and who has indicated she will be seeking election.
- Director Member Services. Currently held by Reece Vogels, who was appointed by the Board as a casual vacancy and who has indicated he will be seeking election.

In accordance with the Constitution clause 18.3, nominations for Directors must be on the prescribed form, copies of which have been issued with this notice and are also available from the [Club website](#). Nomination forms must be signed by a voting member and certified by the nominee expressing their willingness to accept the position for which they are nominated. [Job description forms](#), which outline the position purpose, major responsibilities, performance goals and competencies required are also available on the website.

Correctly completed nomination forms are to be returned to the Club office (by post, to PO Box 79, Scarborough, 6019 or, via email to adminofficer@scarboro.com.au, or handed in during regular office hours) to be received by the Club Admin Officer no later than **5:00pm Friday 10 June 2022**.

Nominations are also called for members of the following Standing Committees.

Life Membership and Awards Committee, refer the Constitution clause 24.3 (d)

Comprising seven (7) life members, three (3) of whom shall have at least 25 years service, elected annually at the AGM and two (2) directors appointed by the Board. Nominations must be in writing

on the prescribed form, copies of which are available from the [Club website](#) or the Club office during regular office hours. Nominations must be signed by the nominee certifying their willingness to accept election to the Committee and are to be received by the Director Administration not later than 15 minutes prior to the scheduled start time of the meeting.

Disciplinary Committee, refer the Constitution clause 12.1

Comprising five (5) life members, appointed by the Board at its first meeting following the AGM. Nominations must be in writing on the prescribed form, copies of which are available from the [Club website](#) or from the Club office during regular office hours, signed by the nominee and bear the signatures of the nominator and seconder, both of whom shall be members with the right to vote; and submitted to the Director Administration at the AGM.

Audit and Finance Committee, refer the Constitution clause 24.3 (f)

Comprising Director of Finance, who shall chair the committee, and at least two members, one of whom shall be a Director, appointed by the Board at its first meeting following the AGM. Nominations must be in writing on the prescribed form, copies of which are available from the [Club website](#) or from the Club office during regular office hours, signed by the nominee and submitted to the Director Administration at the AGM.

Constitution and Policy Review Committee, refer the Constitution clause 24.3 (g)

Comprising a minimum of three members, appointed annually by the Board at its first meeting following the AGM. Nominations must be in writing on the prescribed form, copies of which are available from the [Club website](#) or from the Club office during regular office hours, signed by the nominee and submitted to the Director Administration at the AGM.

Notices of Motion

In accordance with the Constitution clause 14.3 (b), a request for any Notices of Motion for consideration at the meeting is also called. Any such notice must be received in writing by the Club Administration Officer no later than **5:00pm Friday 10 June 2022**. A Notice of Motion must state the motion to be considered and include any background or supporting information.

Agenda

Following the return of nominations for directors and receipt of any notices of motion, the Agenda for the AGM will be circulated to all members eligible to vote on Friday 17 June 2022.

Annual Report

The Club's Annual Report, incorporating the Financial Statements of the Club for the year ended 30 April 2022 will be available on the Club website prior to Friday 24 June 2022.

Eligibility to Vote and Postal Voting

Voting is restricted to Active, Active Reserve, Long Service and Life Members; Directors and those members in any membership category who have been appointed as an Officer of the Club for the 2021/22 season; are financial for the ensuing 2022/23 season prior to the start of the meeting and are not in arrears of any other obligations to the Club.

For the 2022 AGM, the Board has not endorsed postal voting for Directors and relevant standing committees owing to there being no current WA Government COVID-19 restrictions on attendance at indoor venues.

Expressions of Interest – Appointed Officers

Expressions of interest from members for Appointed Officer and Co-ordinator roles for the 2022/23 season are also called for. All expressions of interest must be on the prescribed nomination form, copies of which are available from the [Club website](#) or from the Club office during regular office hours. Nomination forms must be signed by the nominee and submitted to the Club Administration Officer for the attention of the Director Administration by **5:00pm Friday 10 June 2022**. Job description forms, which set out the expectations from taking on appointed positions are also available on the website.

Appointed Officer roles for the 2022/23 season are:

Assistant Education Officer	Drone Officer	Patrol Officer
Assistant Patrol Officer	Education Officer	Peer Support Officer (x2)
Bar Manager	First Aid Officer	Pool Captain
Beach Captain	Gear Officer	R&R Captain
Board Captain	Gym Officer	Race Secretary
Boat Captain	Historian	RWC Officer
Cadet Officer	IRB Officer	Safety Officer
Cadet / Youth Competition Officer	Nipper Officer	Ski Captain
Canteen Manager	Lifesaving Captain	Social Officer
Club Rooms Officer	March Past Captain	Starfish Nippers Officer
Communications Officer	Member Protection Information Officer	Swim Captain
Competition Officer	Membership Officer	Youth Development Officer
Complaints Manager	Merchandise Manager	

Appointed Co-ordinator roles for the 2022/23 season are:

Nipper Gear Coordinator	Nipper Communications Coordinator	Nipper Competition and Coaching Coordinator
Officials Coordinator		

Renewal of Membership

Members are reminded that under the Constitution clause 7.6 (a) membership (other than life membership) expires annually at 5.00pm on the day immediately prior to the AGM. In this case that is Thursday 30 June 2022. In addition to paying the required fee, renewing members are also required to complete and submit their membership renewal form (hard copy, electronic copy or via online membership renewal) in order to be correctly registered.

Life Members who wish to retain an active status for season 2022/23, in order to have unrestricted access to Club activities and vote at the AGM, will also need to complete and return the required renewal form.

Fees

Membership fees for the 2022/23 season are attached with this notice and can also be located on the [Club website](#).

The last date/time to renew your membership to become eligible to vote in person at the AGM is 5:00pm Thursday 30 June 2022, there will not be the option for membership renewals on the evening of the AGM.

All members wishing to renew should do so via the [SLS Members Area portal](#) or at the Club office during regular office hours.

All members remaining non-financial as at 5.00pm 30 June 2022 will have their access to and use of Club facilities removed until such time as they become financial for the 2022/23 season.

A reminder that under the Constitution membership is automatically discontinued (except for a Life Member) if membership has not been renewed before the end of the first month of rostered patrols.

Notice Ends.