

# Scarboro Surf Life Saving Club

## Job Description – Youth Development Officer



---

### 1. Position

---

Youth Development Officer – V070419

---

### 2. Position Purpose

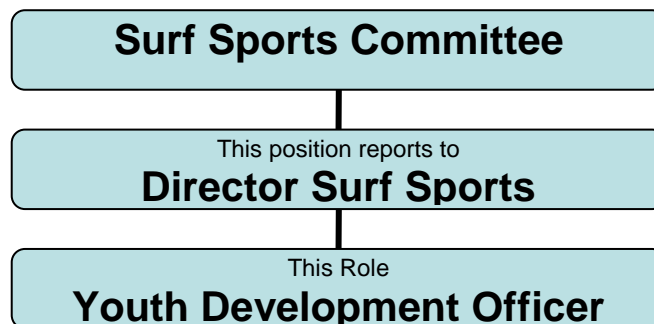
---

Responsible for the development and progression from Junior to Senior membership in the Club through planned pathways, which provide for the development of critical surf related skills and encourage participation in intra and interclub activities as members progress through the age groups.

---

### 3. Key Relationships

---



### 4. Approved at Board meeting 7/4/2019

---

### 5. Mandatory Requirement

---

Be in possession of a current State Government Assessment Notice in the form of a Working with Children Check Card (which details name, date of birth, notice number and expiry date) issued under the ***Working with Children (Criminal Record Checking) Act 2004***.

# Scarboro Surf Life Saving Club

## Job Description – Youth Development Officer



---

### 6. Major Responsibilities

---

- Organise and arrange a calendar of suitable activities to encourage the development and progression of Youth members in the Club
- Encourage Youth Members to participate in organized surf skill development activities
- Liaise with the Education Officer to ensure relevant Awards / proficiencies are obtained
- Liaise with Social Officer for social/fundraising events
- Liaise with other Officers on the transition & integration of Youth Members in the Club
- Liaise with other similar organisations to create further development opportunities
- Encourage Youth Members to train for and participate in intra and inter club events
- Liaise with Club Surf Sports Captains to monitor the development of Youth Members in surf sports activities
- Annually develop and submit for approval, a budget for the purchase or update of any equipment or programs that will aid in the desired development of Youth Members
- Promote any Scarboro SLSC scholarships and other such rewards as may be pertinent
- Comply with the Club's constitution and policies
- Appoint additional support in the form of a Youth Committee where required
- Where such a committee or support group is formed, encourage representation at meetings of Beach Operations Committee

---

### 7. Primary Accountability

---

Youth members participate in surf skill development activities and relevant surf sports events

Youth activities budget developed and submitted for approval in a timely manner

Youth members encouraged to gain relevant SLSA Awards, maintain proficiency and meet patrol hours requirement

Meetings attended and reports submitted as and when required

Club gear & equipment available for access by Youth members is used in accordance with Club policies

Club policies and directions of the Board complied with

---

### 8. Required Competencies

---

- Adjudicate in the event of a complaint or dispute, where appropriate
  - Ability to organise and delegate tasks
  - Understanding of budget compliance
  - Holder of SLSA BM desired
  - Communicate effectively and possess good interpersonal skills
  - Maintain confidentiality on relevant matters
  - Understanding of the Club's constitution and policies
-