

# Scarboro Surf Lifesaving Club

## Job Description – Ski Captain



---

### 1. Position

---

Ski Captain

---

### 2. Position Purpose

---

Responsible for management of the Club's ski competitors and equipment

---

### 3. Key Relationships

---



---

### 4. Approved by

---

#### Director of Administration

Name: Nick Stewart

Date: 28 June 2013

#### Club President

Name: Elise Irwin

Dated: 28 June 2013



---

### 5. Major Responsibilities

---

Encourages Club Members to compete in ski events

Responsible for the care and maintenance of the Club's surf ski's and associated equipment

Maintaining records of competitors performance

Submit competition entries to the Competition Officer for all competitions

Allocate equipment for training and competition

Liaise with Social Officer for social/fundraising events

Meet regularly with Ski Coach/s to monitor competitors performances and team selections

If coaching, refer to Club Surf Sports Coach Job Description for specifics

To recommend the purchase or update of any equipment or program that will aid the Club's progress in ski events

To ensure that all gear and equipment relevant to the ski arena is available at all carnivals

Allocate storage racks as per Club Policy

Appoints additional support in the form of a Ski Committee where required

---

### 6. Primary Accountability

#### Performance Measures

Budget	Submits a ski budget for approval
Meetings	Attends Club meetings as required
Reporting	Provides reports when required
Club Policies	Encourages ski competitors to comply with Club policies
Lifesaving & Education	Encourages ski competitors to maintain proficiency and meet patrol hours requirements

---

### 7. Required Competencies

---

- Ability to organise and delegate tasks
  - Understanding of budget compliance
  - Communicate effectively and possess good interpersonal skills
  - Maintain confidentiality on relevant matters
  - Working with Children clearance
-