



2.2 – Patrol Requirements

1. Introduction

This policy will assist in ensuring that Club Members are aware of Scarborough SLSC's patrol requirements.

This policy aligns with SLSA policies - [Policy 1.05](#), Patrol Uniforms [Policy 5.04](#), Proficiency and Patrol Hour Requirements for Competition Eligibility

2. Objectives

The objectives of this document are to;

- Ensure that Scarborough SLSC members are aware of their patrol obligations.
- Ensure that Scarborough SLSC members are aware of the criteria and procedure to have their patrol hour requirements reviewed.

3. Definition

Active Member – Club Members over 15 years of age who hold a Bronze Medallion.

Automatic Disciplinary Action – Member restricted to patrol duties only.

Beach Operations Committee (BOC) – Committee comprising Lifesaving Officer, Competition Officer, Education Officer, Youth development Officer, Junior Officer, Membership Officer and chaired by Club Captain. In which the surf lifesaving activities shall be vested aligning with the Club Constitution clause 13.2.

Cadet Member – Club Members 13 & 14 years of age who hold a Surf Rescue Certificate.

Competition hours – Inclusive of all surf lifesaving endorsed competitions

Club – Scarborough Surf Lifesaving Club

Club Captain – Elected club office bearer

Interclub Competition - (includes all SLSWA and SLSA events, carnivals and championships)

Lifesaving Officer – Elected club office bearer

Lifesaving Service Agreement - the document as agreed upon between City of Stirling, SLSWA and the Club as relates to the Club's patrol obligation at Scarborough Beach

Long Service – A member so designated after having been granted that category in accordance with the constitution. A minimum of 13 years as an active member is required before applying for



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this category of membership. Reserve Active members can apply for Long Service after 5 years as an Reserve Active member.

Patrol Boundaries - the limits of the Club's designated patrol area as laid down in the annual lifesaving agreement

Reserve Active – A member so designated after having been granted that category in accordance with the constitution. A minimum of 10 years as an active member is required before applying for this category of membership.

4. Patrol Hour Requirements

The Club contracts with City of Stirling and Surf Life Saving Western Australia to patrol Scarborough Beach between the limits of our boundaries at prescribed times and dates, as laid down in the annual lifesaving service agreement.

Active and Cadet Members must complete a minimum of 16 patrol hours per calendar year to be eligible to compete in SLSA or SLSWA competitions. In addition to the 16 hours, club members must either attend or provide a proxy for all rostered patrols throughout the season. Active and Cadet members will not be permitted to compete in inter or intra club competitions if they have a deficit of hours as a result of 'no shows' and the subsequent 50% 'penalty'. All deficits need to be cleared prior to the close of entries for carnivals and competing in line with SLSA Policy 5.04.

All renewing Active and Cadet members shall be liable for the same total rostered patrol hours during a season. A renewing member who joins after rostered patrols have commenced for a season may, by direction of the BMC and depending on the circumstances related to the late renewal of membership, be required to complete the same number of hours as members who were financial and had been rostered on patrols from the beginning of the patrol season before they will have access to other club activities such as intra and inter club competition.

New Active members who achieve their Bronze Medallion or Cadet Members their SRC Award after the start of the patrol season will be allocated a patrol upon the successful completion of their award.

Newly qualifying members will be required to complete the remaining patrol hours for the season from the achievement of their award. Newly qualified Active Patrol members must still complete a minimum of 16 patrol hours per calendar year to be eligible to compete in SLSA or SLSWA competitions.

Club requirements are that Active Reserve members must complete a minimum of 8 hours patrol per calendar year and Long Service Members 4 hours to be eligible to compete in any interclub competition. .

5. Patrol Uniform

Patrol members on patrol shall be correctly attired:

- Patrol Cap – tied correctly
- Patrol Shirt



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- Club Bathers
- Shorts (if worn - Red)
- Track Suit (inclement weather)
or
- Patrol Cap – tied correctly
- Club Bathers

6. Requirements on Patrol

Patrol Members shall report to the designated Patrol Captain fifteen (15) minutes prior to the commencement of their rostered duty time.

It is the responsibility of each patrol member to arrange a proxy member of equal status when unable to attend patrols for any reason.

Each member shall personally sign the Patrol Log Book at the commencement of each patrol and will be signed off by the Patrol Captain at the conclusion.

Members failing to attend their patrol when scheduled or failing to arrange the required proxy shall be liable for the hours in arrears and these shall be made up at the commencement of a rostered patrol, excluding Sunday mornings (unless approved by the Lifesaving Officer).

Members who become down hours without any prior advice to the Patrol Captain, the Lifesaving Officer or the Club Captain (one of) will be liable for an additional 50% penalty hours to be made up as per rostered hours down.

Members who become two (2) rostered patrols in arrears may be liable for suspension at the discretion of the Club Captain. Refer 2.2.9

7. Equipment & Vehicles

An inventory of all items that are required on patrol will be drawn up and each Patrol Captain shall ensure that all items are available at the commencement of each patrol and checked off against the inventory. This procedure is to be followed at the changeover of patrols and when patrols complete their duty.

Patrol Captains are to ensure that the tower area is locked and secure and all gear washed down where applicable, neatly stored and that the Clubrooms are secure at the conclusion of the afternoon beach patrols. They will also ensure that the First Aid room is swept out and left in a clean and tidy state.

Patrol Captains shall ensure that club vehicles are washed down and cleaned, inside and out, at the conclusion of each afternoon beach patrol. Quad bikes, Rhinos and 4WDs may only be driven by members who hold a current drivers licence and have the Patrol Captain's permission to do so.

Club vehicles are not to be taken from the beach or outside the designated Club Patrol Boundaries for training or any other purpose, except to be refueled, repaired or in the event of an emergency. Any other activities requiring the vehicle to be used away from the beach, must be approved by the Club Captain.



8. Exemptions

Life Members and Principal Office Bearers are eligible to compete without completing any patrol hours. Principal Office Bearers of the Club as defined by SLSA Policy 5.04 are limited to the following: President, Club Captain, Vice President, Life Saving Officer, Education Officer, Director of Finance, Director of Administration and Junior Officer.

All other Scarborough SLSC Office Bearers can request an exemption from rostered patrols through the Life Saving Officer, however they are not exempt from completing patrols to comply with the competition hours for their membership type as set out in SLSA Policy 5.04.

No member shall be permitted to start in any Interclub Competition or Championship if in arrears of patrol hours at the time of the event.

The Club accepts that some Members have other obligations that may restrict their ability to attend all patrols. These obligations may include, but are not limited to;

- Shift workers
- Fly in fly out workers
- SLSWA employees (who are required to work weekends)
- Professional Lifeguards (who are required to work weekends)

These members can apply for leave from regular rostered patrols in accordance with policy 1.3, this should be addressed prior to the commencement of the patrol season.

This does not exclude them from meeting competition patrol hour requirements – as set out in SLSA Policy 5.4

9. Down Hours Work Flow

The following steps are only carried out where the previous steps are contravened and where no reasonable explanation has been received by the Lifesaving Officer.

Step 1: Failure to attend a rostered patrol will result in a 1st down hours reminder letter being issued, within seven (7) days of the rostered patrol.

Step 2: Accumulation of 8 hours of missed rostered patrols results in a 2nd down hours reminder letter being issued, within 7 days of the rostered patrol at which the 8 down hours are accumulated

Step 3: Failure to attend a 3rd rostered patrol (min 12 down hours) without explanation will result in Automatic Disciplinary Action that restricts the member to patrol activities only until an acceptable explanation is received. Following which the member will be called upon to attend a meeting to discuss the future of their membership as per step 4.

Step 4:

On accumulating 12 down hours, the member will be called upon to attend a meeting with the Club Captain and Lifesaving Officer to discuss the future of their membership and their



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circumstances regarding patrols.” If the member fails or refuses to attend such a meeting, then suspension may occur as per step 5.

Step 5: Should the member fail to respond or refuse to attend such a meeting then further disciplinary action as per Policy 1.4 Club Discipline will be undertaken..